



# Work Waiver - Public School Request/Approval Form

Updated  
June 2012

Rules regarding Child Labor Law and waivers can be found on the Florida Department of Business and Professional Regulation (DBPR) website at: [https://www.myfloridalicense.com/CheckListDetail.asp?SID=&xactCode=1030&clientCode=7601&XACT\\_DEFN\\_ID=11037](https://www.myfloridalicense.com/CheckListDetail.asp?SID=&xactCode=1030&clientCode=7601&XACT_DEFN_ID=11037)

**If a child is seeking a Work Waiver and is enrolled in public school, then the school will issue a waiver approval that the child will submit to the employer. The state DBPR does not produce or process any paperwork for a public school enrollee.**

*(Minors not enrolled in a public school should use the DBPR website listed above to obtain a waiver application.)*

## OCPs Process

1. Student submits request to school guidance counselor by completing the student information on this form.
2. *School reviews and completes form with signature of counselor and principal, keeps a file copy and gives the form to student.*
3. The student takes the approval form to the employer.

## Student Request Section (For student to complete)

- ☐ A notarized parent approval letter stating the reason for waiver request is to be submitted.
- ☐ Verification of Date of Birth (Birth Certificate, Driver's License, State Issued ID or Passport)
- ☐ Required student information is completed below.



Minor's Name: _____	Address: _____ Street or P.O. Box
Minor's Birth Date (Mo/Day/Year): _____/_____/_____ <i>Proof of age must be attached</i>	City State ZIP
Minor's Age: _____	Home Phone: _____ Other Phone: _____
Minor's Social Security #: _____-_____-_____	

**A partial waiver is requested that would allow:**

<input type="checkbox"/> Work up to 18 hours a week (14-15 yr. olds)	<input type="checkbox"/> Work more than 30 hours a week (16-17 yr. olds)
<input type="checkbox"/> Work during regular school hours (16-17 yr. olds)	<input type="checkbox"/> Work past 11:00 p.m. on days preceding school days
<input type="checkbox"/> Work up to _____ hours without a break	<input type="checkbox"/> Work in a hazardous occupation
<input type="checkbox"/> Other (Be specific): _____	

**A waiver is requested because: (Documentation must be provided for any box checked)**

<input type="checkbox"/> Court Order	<input type="checkbox"/> School Status	<input type="checkbox"/> Financial Hardship	<input type="checkbox"/> Medical Hardship
<input type="checkbox"/> Other (Be specific): _____			

## School Review and Approval Section

School Counselor will review student status and make approval decision.

These considerations will include the following indicators:

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Graduation Requirements on Track</b> | <input type="checkbox"/> <b>2.0 GPA or Above</b> |
|--|--|

### School Recommendation:

- |  |  |
|--|--|
| <input type="checkbox"/> <b>This waiver request is approved.</b> | <input type="checkbox"/> <b>This waiver request is not approved.</b> |
|--|--|

Student Name: \_\_\_\_\_ School Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Counselor's Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_